



Personal Support Worker (PSW)/ Health Care Aide (HCA)/ Orderly Job description

Personal Support Worker/Nursing Assistant works under supervision of Registered/Registered Practical Nurses and reports to RNs or RPNs or DOC/Nurse in Charge (NIC)

Education and Licensure/ qualifications

- Certificate/Diploma from recognize educational facility as PSW/HCA
- Criminal Record Check (completed annually)
- Current CPR certificate Level 3 and First Aid certificate (completed annually)
- Tube feeding course certificate, advanced bed care.
- Active member of OPSWA (Ontario Personal Support Workers Association)
- Over 3 years relevant experience as Registered Nurse at the Hospital/Long term care facilities, retirement homes and private Clients
- Two professional references within the last 2 years
- Positive attitude towards patients, caring, compassionate, initiateve.

Working environment

- Variable setting (long term care, hospital) might involve wide range of
- responsibilities incl. heavy lifting, positioning patient on bed, wheel chair,
- transporting residents, ADL, feeding and showering

Duties and responsibilities

Observation and reporting

- Observe patients behavior, changes, activity changes, observes symptoms and signs and reports to registered staff

Personal care duties

- Observe and reports clinical and treatment information, behavioural changes
- Assist with range of motion exercises and other rehabilitative measures
- Take and records blood pressure, temperature, pulse, respiration, weight and height
- Assist with ambulating, mobilization and transporting of patient
- Collect specimens for required medical tests
- Provide emotional support and other services to clients and families
- Assist with personal hygiene
- Assist with meal preparation, grocery shopping, dietary planning, food and fluid intake
- Change non-sterile dressing, provide comfort, clean cloths.
- Provide with bath, shower and toileting at the needed.

Documentation:

- Maintain accurate notes in the book as per requirement regarding changes.
- Make notes about food, fluids intake, bowel movement.
- Address to registered staff in writing any concerns

Professional Standards and Ethics

- Perform duties according to Personal Care Standards and job description
- Possess high ethical qualities towards patients, family members and co-workers.

Continuing education and skills upgrades

- Participating in workshops, courses, programs and other educational activities and demonstrate ability and wiliness to upgrade nursing skills.
- Present recent participation in development/continuing education programs

Please apply by email:

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